

**My Wedding Checklist**

As soon as possible	Who	Date due	Date done	Notes
Make key decisions - e.g type of ceremony, wedding theme, colour scheme				
Agree wedding budget				
Set up dedicated bank account for all wedding costs				
Visit venues				
Take out wedding insurance				
Book church or approved venue for ceremony				
Book ceremony time and date with minister or registrar				
Give notice at local register office				
Book reception venue				
Start a wedding scrapbook - with notes, ideas and pictures				
Prepare draft guest list				
Start looking for your wedding dress - try on lots of different styles				
Choose your bridesmaids				
Choose your best man and ushers				
Discuss what needs to be done and assign tasks				
Check passport will still be valid for your honeymoon. If the passport expires - arrange for a passport in your new name (will only be valid from date of marriage)				
Arrange your inoculations and/or visa				
Start looking for wedding suppliers - visit, ask questions, get quotes. See wedding guides for more advice.				
Book tentative time off work for honeymoon				
Look for nearby accommodation for guests				

Six months before	Who	Date due	Date done	Notes
Talk to your attendants to let them know what is expected of them. See wedding roles.				
Choose and order bridesmaid dresses (need measurements from all bridesmaids)				
Order your wedding dress				
Book wedding transport				
Book florist				
Book photographer				
Book videographer				
Book caterers (if not in-house)				
Book toastmaster (if having one)				
Book any musicians or DJ				
Book hairdresser (if applicable)				
Book make-up artist (if applicable)				
Book any staff required for the reception (if not provided by a venue)				
Book any other wedding entertainment				
Start a beauty routine if not done so already so you look your best on the day				

Five months before	Who	Date due	Date done	Notes
Start looking for wedding accessories - shoes, veil, tiara, jewellery etc				
Book first night accommodation				
Finalise guest list				
Start to compile a wedding gift list				
Order wedding cake				
Order stationery/make your own stationery				
Book honeymoon (and travel insurance)				
Confirm holiday leave with work				

Four months before	Who	Date due	Date done	Notes
Finalise gift list				
Buy bridal lingerie - wear for all dress fittings				
Start thinking about favours, table decorations, names and place cards				
Start comparing prices for drink (if buying your own)				
Start thinking about what vows and readings to have				
Start thinking about ceremony music				
Start looking at first dance ideas				

Three months before	Who	Date due	Date done	Notes
Arrange suit fittings for the groomsmen (no later than 2 months before)				
Attend initial dress fitting (if not had already)				
Choose and buy wedding rings				
Send out invitations to all your guests				
Arrange for banns to be read in church				
Agree and finalise all the wedding flowers required for your wedding day				
Create song list requests (including songs not to play!)				
Order favours and table decorations if not making your own				
Buy wedding shoes				
Buy wedding veil and tiara (if applicable)				
Collect 'authority to marry' from local register office and give to the superintendant registrar of the district where you will be getting married				

Two months before	Who	Date due	Date done	Notes
Buy thank you gifts for attendants				
Decide what vows and readings to have and confirm with officiant				
Decide what music to have for the wedding ceremony				
Attend church to hear Banns (if church wedding)				
Confirm ceremony details with minister/registrar (including order of service if church wedding)				
Arrange for 'order of service' to be printed (if church wedding)				
Hair cut				
Have trial run with hairdresser and/or make-up artist				
Buy guest book				

Arrange pet sitting/house sitting for wedding day and honeymoon (if applicable)				
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One month before	Who	Date due	Date done	Notes
Start writing your wedding speech (if you haven't already done so)				
Arrange final wedding dress fittings				
Practice make-up ideas (if doing your own)				
Arrange final fittings for bridesmaids, page boy and flower girl				
Choose your wedding day perfume				
Confirm all bookings with your wedding suppliers				
Confirm honeymoon booking timings etc				
Confirm timings with venue - including deliveries and wedding day schedule				
Buy clothes for honeymoon (and going away outfit - should you wish)				
Have your stag do				
Have your hen do				
Collect bans certificate and give to minister				
Decide who to have as your two witnesses				
Arrange date for wedding rehearsal (if church wedding)				
Contact any guests who have not yet responded to your invite				
Buy drinks (if buying your own)				
Agree and confirm any reception formalities and timings - e.g. receiving line, speeches and cake cutting				

Two weeks before	Who	Date due	Date done	Notes
Finalise seating plan and provide venue and caterers with a copy				
Create place cards and table plan (if making your own)				
Make favours and any other table decorations (if making your own)				
Provide caterers with final numbers including details of special dietary requirements				
Collect wedding rings (if not already done)				
Arrange to make any outstanding payments required in advance				
Start to wear your shoes around the house (with socks)				
Start packing for your honeymoon (if you haven't already)				

One week before	Who	Date due	Date done	Notes
Get a hair cut (groom)				
Final check for all outfits - everyone to try on complete outfit to make sure everything is ok				
Put together a schedule of wedding day timings and distribute to the wedding party. Give a copy of contact details for the wedding suppliers to the best man.				
Collect foreign currency				
Buy any last minute items for honeymoon				
Wedding rehearsal (if church wedding)				
Write thank you cards for your helpers and wrap any thank you gifts				
Ensure all wedding speeches have been written				
Finalise arrangements with hairdresser/make-up artist re timings				

The day before	Who	Date due	Date done	Notes
Drop off decorations, table plan, place cards, favours and guest book (and two pens) at the venue				
Drop off 'orders of service' with the ushers (if having a church wedding)				
Collect any hired clothing				
Ensure your overnight bag is packed and delivered to your hotel				
Ensure your honeymoon luggage is packed and left ready to be collected or taken with you in the car. Don't forget to pack the tickets, passports and currency!				
Lay out your wedding outfit, accessories, make-up and perfume so everything is ready for the morning (or pack everything up if you're getting ready elsewhere)				
Ensure you have an emergency kit packed for your wedding day - to include plasters, mints, safety pins, pain-killers, make-up, mini hairspray and deodorant.				
Speak to your attendants - check everyone knows what they need to do and when				
Get pampered - have a manicure, pedicure and beauty treatment (avoid a facial!). A massage is a great way for both the bride and groom to relax.				
Make time to relax - have a nice bath, chill out and get to bed early				
Don't forget to set your alarm - although you'll probably wake up early anyway				
Take out cash for any cash payments to be made on the day				
Give rings and monies for fees and suppliers to the best man				

On your wedding day	Who	Date due	Date done	Notes
Breakfast - the most important meal of the day				
Check that the wedding bouquet, buttonholes and corsages have arrived				
Check best man has rings, money for suppliers and fees, copies of speeches, vows and readings and any messages				
Move your engagement ring to your right hand				

After the wedding day	Who	Date due	Date done	Notes
Return hired clothing				
Collect decorations, gifts, cake and flowers from the venue (unless you have to do that on the day)				
Preserve wedding bouquet				
Send wedding cake to anyone who couldn't make the wedding				
Write thank you letters				
Change your name (bride)				
Clean your wedding dress				
Order your wedding photos				
Enjoy married life!				